

27180 Bay Landing Drive, Suite 4

Bonita Springs, FL 34135

239-947-4552, (f) 239-495-1518

jtanigawa@vestapropertyservices.com

**www.VestaPropertyServices.com**

**WINDSOR PLACE AT BERKSHIRE LAKES**

**CONDOMINIUM ASSOCIATION, INC.**

**Board of Directors Meeting**

**DATE: Wednesday November 10, 2021**

**TIME: 7:00 p.m.**

**LOCATION: Berkshire Lakes Clubhouse**

**495 Belville Blvd.**

**Naples, Florida 34104**

**AGENDA**

1. **Call to order and determine a Quorum**
2. **Proof of Notice**
3. **Disposal of the Previous Meeting Minutes**
4. **President’s Report**
5. **Vice President’s Report**
6. **Director’s Report**
7. **Treasurer’s Report**
8. **Manager’s Report**
9. **Committee Reports**
   1. **Leases and Sales**
10. **Old Business**
    1. **Maintenance – Cont.**
11. **New Business**
    1. **Management Company Changes**
    2. **New Board Member Vote**
    3. **2022 Budget**
    4. **Holiday’s Decorating Invitation**
12. **Open Forum**
13. **Adjournment**